



Internal & External posting

March 17, 2023

KidsAbility empowers children and youth with special needs to realize their full potential.

**Contract Autism Assistant**  
**0.8 FTE 30 hours per week**  
**Supporting The Behaviour Support Services Program**  
**Commencing ASAP – May 2024**  
**Sites: Multiple**

OPSEU 258 salary range for Autism Assistant is \$19.39 to \$22.81per hour.

KidsAbility is an equal opportunity employer that is dedicated to over 60 years of proven community outreach and servicing of families across the Waterloo and Guelph Wellington Regions. With core values such as collaboration, respect, accountability, integrity, and inclusion, KidsAbility offers employees:

- Access to Employee Assistance Programs.
- Organizational transparency on missions, visions, and future development.
- Social Events and opportunities to give back to your community.
- A supportive and caring work environment with a strong focus on client service and supporting staff to meet our mission critical work.

KidsAbility is currently seeking an individual for the Autism Assistant position to support the Behaviour Support Services Program. The successful candidate will provide services across multiple sites: Kitchener, Waterloo, Cambridge, and Guelph.

Under the direction of the Clinical Manager, Program Manager and/or Clinical Coordinator, the Autism Assistant is responsible for preparing and creating materials to support programming for children with Autism or other needs. The Autism Assistant will complete ordering, managing and organizing of resources, toys, equipment and supplies. Supporting clients (for example, supervising lunch, breaks, gym activities and crafts) and potential data collection are also required.

**General Qualifications:**

- Candidates for this position should have a community college diploma or university degree in social services, psychology, or a related field.
- Experience in working with children with special needs.
- Ability to work both independently and as a member of a team.
- Excellent computer skills and the familiarity with or willingness to learn specialized computer programs used in the production of resource materials (e.g., Boardmaker)
- Good time management and organizational skills, flexibility, and initiative
- The ability to lift small pieces of equipment.
- The use of an automobile with public liability and property damage is required.
- Certification in First Aid and CPR an asset.



Interested applicants should submit a cover letter and resume, only if you have the stated requirements, by end of day **March 27, 2023**, to:

**Human Resources**  
[recruitment@kidsability.ca](mailto:recruitment@kidsability.ca)

Equity, Diversity, and Inclusion are core values at KidsAbility. We are an organization that values, respects, and celebrates the diversity of all. We are committed to creating a more inclusive and barrier-free work environment for all staff. We encourage applications from visible minority groups, women, Indigenous peoples, and persons with disabilities. We also welcome applications from all people, without regard for religion, age, sex, sexual orientation, gender identity or expression, marital or domestic/civil partnership status, genetic information or any other ground protected by applicable law.

KidsAbility™ is committed to promoting accessible recruitment and strives to accommodate any applicant, including those with disabilities throughout all stages of the recruitment process. Please contact Human Resources via email [recruitment@kidsability.ca](mailto:recruitment@kidsability.ca) for assistance.

Please note that all prospective KidsAbility employees are subject to mandatory immunization requirements, including the full and ongoing COVID-19 vaccination, as a condition of obtaining and maintaining employment. We will make accommodations as directed by the Ministry of Children, Community and Social Services and the Chief Medical Officer of Health.