



## Authority Policy 7003

# MEDICATION ADMINISTRATION

**Legal Reference:** Education Act, Memorandum #81 with respect to the administration of medications

**Effective Date:** March 2012

**Revisions:** April 2014

**Reviewed:**

### 1. Preamble

1.1 This Policy shall be implemented consistent with these principles outlined in Ministry Memorandum #81 (1984) and the *Education Act*.

1.2 Where a parent, guardian, pupil 18 years of age or older, or a physician indicates, in writing, to a Principal that a pupil requires an essential health service on a regular basis during school hours, the Principal shall take action as outlined in these procedures. It is the responsibility of the parent, guardian, or pupil 18 years of age or older to advise the school that essential health services are or may be required.

1.3 No school-aged child shall be denied access to education because of special health support needed during school hours.

1.4. Where a parent, guardian or a pupil can provide the required essential health service, he or she is to be encouraged to do so.

1.5 Drugs and other essential health services shall be provided in a manner which allows for sensitivity and privacy, and which encourages the pupil to take an optimum level of responsibility for his or her needs.

2.1 It is the policy of the KidsAbility School Authority Board approved and specified support services be accepted by employees as part of the total education program for the pupils concerned, and that the Principal shall ensure the sensitivities of employees, who may be involved in the provision of health support services, are met to the greatest degree possible, recognizing that:

2.1.1 The Ontario Government has stated that responsibility for ensuring the provision of health support services to pupils in school settings is to be shared by the Ministries of Education and Training, Health, and Community and Social Services,

2.1.2 Responsibility for certain specific health support services during school hours including administration of oral medication, specified services to physically disabled pupils, and speech remediation, correction and habilitation programs has been assigned to school boards,

2.1.3 The Ministry of Education has directed that every school board have a protocol for the provision of services from regulated health professionals, regulated social service professionals, and paraprofessionals.